

Sejong University Graduate School of Industry (eMA)

Guide for International Students Spring 2018

I Admission Timelines

Timelines	Period	Screening and Admission Decision
Online Application	2017.9.11.(Mon) ~ 11.3(Fri) 17:00	Screening 2017.12.11(Mon)
Submission of Documents	2017.9.11.(Mon) ~ 11.10(Fri) 17:00	Admission Decision 2018.1.12.(Fri)

II Departments and Majors

Department	Program	Degree
	Master's	
Distribution Industry	○	Master of Distribution Industry
Real Estate · Fund Management	○	Master of Real Estate · Fund Management
Hospitality Tourism and Culinary Management	○	Master of Hospitality Tourism and Culinary Management
Sports Industry	○	Sports Industry

III Qualifications

Program	Details
Master's	<p>A. Bachelors Degree Issued from a regular 4 years University within Korea · Overseas or who will receive one before February 2018</p> <p>B. Applicants who have been approved to have legally obtained equal Academic ability</p> <p>C. A non-Korean national whose parents are BOTH non-Korean nationals.</p> <p style="padding-left: 20px;">※ Anyone who has acquired foreign citizenship by changing his/her nationality is not eligible.</p> <p style="padding-left: 20px;">※ A Korean citizen who is a dual national is not considered a non-Korean national.</p> <p>D. A person who meets at least one of the following requirements:</p> <p style="padding-left: 20px;">1) An applicant who has passed TOPIK Level 4 or above.</p> <p style="padding-left: 20px;">2) TOPIK Level 3 holders must submit the Letter of Verification of Research Capability obtained by the department head's approval through a video interview if they are deemed to have abilities to carry out study and research.</p> <p style="padding-left: 20px;">3) An applicant who has completed the Level 4 Korean Language courses at the Sejong University International Language Institute</p>

IV Screening Criteria

Documents or Video Interview

- Evaluation basis : Academic Records, Research Plan (Introduction, Study Plan, Adaptability to Major)

V Required Documents

No.	Required Documents	Notes
1	Application Form	※ Print out after completing the online application
2	Eligibility Document	A. An official copy of the language test score (TOEFL, TEPS, IELTS or TOPIK) B. The original copy of the Letter of Verification of Research Capability signed off by the Sejong University head of the department C. A certificate of completion of Level 4 Korean Language courses from the dean of Sejong University International Language Institute (ILI)
3	Three (3) Passport-sized Photos	※ Within the last 3 months
4	Certificate of a Bachelor's Degree and the Original Copy of the Transcript for the Entire Period Attended	※ Documents must be verified by the Korean Embassy to his/her country or Embassy of his/her country to Korea or Apostilled. ※ Transcripts and certificates from Chinese universities MUST be accompanied by both a notarized Bachelor's degree and a degree verification from the China Academic Degree & Graduate Education Development Center (CDGDC). For details, please refer to: http://www.cdgdc.edu.cn. ※ If you are currently enrolled in an undergraduate program, you should submit an official document that indicates your expected date of graduation and bachelor's degree and the original copy of the transcript that the records for last semester are included in no later than March 1, 2018.
5	Study Plan	※ Print out after completing the online application
6	A Copy of the Applicant's Passport	
7	A Copy of the Applicant's Alien Registration Card	※ Applicable to international applicants residing in Korea at the time of application
8	A copy of 居民身份证	※ Chinese applicants only
9	Each Copy of the Applicant's Parents' Passports	※ Any official document documents that show the parents' nationality are accepted.
10	A Notarized Household Register (居民户口簿)	※ If one of parents is not listed in the family registry due to death or divorce, an official document proving death or divorce should be submitted.
11	An official document that shows the parent-child relationship between the applicant and his/her parents	
12	The Applicant's or the Sponsor's Verification of Deposit (VOD) of a Minimum of USD 20,000 Maintained for at least 1 Month; OR a Certificate of Remittance or Money Exchange of USD 20,000	
13	The Agreement for Verification of Academic Record	※ Print out after completing the online application

※ Any document that is not in Korean or English must be translated into Korean or English and notarized before submission.

VI How to apply

* Application process: (Online application)

- visit Graduate School of Industry(eMA) website [www.emba.ac.kr] → click the banner for online application [www.jinhakapply.com]

→ create account → fill out the application form → submit application fee(120,000W) → download the study plan and fill out → print out the application form + add picture + submit documents(Study plan, Bachelors degree, transcripts)

submit to (eMA) office(by e-mail or in person)

* Application fee and Commission

-Application fee 120,000W + online application commission: 8,000W

-Payment : It is possible to pay by credit card/ online bank transfer/ cell phone, after the payment is made you can complete the application and download the study plan.

VII Important Notes

1. Since this graduate school is an online graduate school, we do not issue a letter of acceptance for visa issuance.
2. Submission of Application form with wrong information or lack of documents may cause disadvantage, and Applicants who do not meet the Admission standard or illegal Admission may result in cancellation of Admission(Documents and Application fee not returned).

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※ If you are a Chinese person, please contact us at the following numbers.

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